

# MOUNT VERNON HIGH SCHOOL



Hello Parents/Guardians:

MVHS Parent-Teacher Conferences are coming soon and will be held with a bit of a different format this fall. The dates are:

THURSDAY, OCTOBER 22nd from 4:00pm-8:00pm (IN PERSON)

THURSDAY, OCTOBER 29th from 4:00pm-8:00pm (VIRTUAL)

MVHS uses an online scheduling tool (PT Connect) so that you may schedule your own conferences with up to 4 teachers. The scheduler opens tomorrow (Thursday, October 8th) at 6:00am.

Important to note: Although you may see the words IN PERSON when scheduling, please know that all conferences scheduled at MVHS on the 22nd will be in person and all conferences on the 29th will be virtual. Login with the information on the email you were sent from PT Connect and follow the prompts. Click on the button next to the class to schedule or change an appointment. Click on the circle next to the time you would like for your conference. A red X indicates a timeslot that is not available. After choosing your time, click SCHEDULE TIME at the bottom of the page to save your selection. You will then see a confirmation. Do this for each teacher with whom you'd like to conference. There are a maximum of 4 conferences per student.

After you complete scheduling your student conferences, you may click on the email icon and a copy of this schedule will be sent to your email address. Starting on the night three days before the first conference, you will receive a daily email reminder of your appointments.

Important information for video conferencing on Thursday, October 29th:

PT Connect video conferences are supported on all current web browsers and are fully integrated with Jitsi Meet, an open-source fully encrypted video hosting service. Users choosing to use a mobile device (phone or tablet) will need to download the Jitsi Meet app to get the best video quality. Please do this well before the time of your first conference:

iPhone or iPad: <https://apps.apple.com/us/app/jitsi-meet/id1165103905>

Android: <https://play.google.com/store/apps/details?id=org.jitsi.meet>

There are no accounts required to use Jitsi. Currently, there is no waiting room feature in Jitsi, so you will need to watch the clock closely and click on your video link at the appropriate time.

After the first night of conferences is over, those choosing Thursday, October 29th will see a video link next to the assigned conference. You will access the conference with the selected teacher by clicking the button in the reminder email, or by logging back in to PT Connect and clicking the button next to the scheduled conference. This will open a new window on your computer, laptop, tablet or phone. You will have to allow the video application to have access to your microphone and camera. Then you will either be connected with the teacher video or be waiting for the teacher to join, remembering that there is no waiting room feature in Jitsi.

Each video session is unique from the others. When you are done conferencing with one teacher, you will have to close that window and click the button for the conference with the next teacher. There is no chance that you will accidentally join a conference between a teacher and another parent.

More than one parent/guardian can join the video. The link may be forwarded with another parent/guardian so that more than one person may be in the conference with the teacher.

The link to schedule conferences is included in a personalized email that was sent to the first parent/guardian contact, along with your login information (child first name, child last name and PowerSchool password). Please contact Stephanie Timm with any questions at [stimm@mvcasd.org](mailto:stimm@mvcasd.org)

Thank you!



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